



# National Craft Assessment and Certification Program S P E C I F I C A T I O N S

## SUPERVISOR (SUPER47)

Released June 2009

### Overview

This written assessment is a two-hour closed-book examination. You will be permitted to use a basic function, non-printing calculator during the examination. The assessment center will provide any necessary pencils. No extra papers, books, notes or study material are allowed in the testing area.

### Assessment Development

All questions on each assessment have been developed and approved by subject matter experts from the respective craft. Assessment development and administration is under the direction of Prov<sup>TM</sup>, NCCER's testing partner.

### Credentials

NCCER will send appropriate credentials (certificate, wallet card and official transcript) to the assessment center upon successful completion of the written assessment.

### Training Prescription Reports

Each candidate will have access to individual results of the written assessment from Prov's website at [www.provexam.com](http://www.provexam.com). This training prescription will include the overall score and results by topic area.

### National Registry

Assessment results will be maintained in NCCER's National Registry and become a part of each candidate's training records. These records are stored and become a portable record of the candidate's training and assessment achievements.

### Focus Statement

The supervisor sets the goals and action plans for the foremen or crews; performs long-term planning, and supports and evaluates the plans once they are in place. The supervisor coordinates work with the different trades, and participates in project planning meetings with the project manager and/or general contractor and the different trades. The supervisor is responsible for quality control and ensuring safety on the project. The supervisor manages the budget of the job and manages and coordinates material quantities and deliveries.

### Written Assessment Contents:

Domain Name	Number of Questions
Leadership and Motivation	5
Problem Solving and Decision Making	5
Safety Practices	4
Productivity Improvement & Quality Control	8
Understanding & Managing Project Costs	8
Planning and Scheduling	8
Resource Management	8
The Supervisor's Role in Project Management	4
Accident Prevention and Loss Control	4
Contract Documents and Construction Law	4
Construction Planning	4
<b>Total Number of Questions</b>	<b>62</b>

*The minimum passing score is 71.*

*A corresponding Performance Verification is available at [nccer.org](http://nccer.org).*